

**Minutes of
City of Annapolis
Ethics Commission Meeting
April 5, 2017**

Type of Meeting:	Special
Location/Time of Meeting:	City Hall, Law Office Conference Room, 4:30 p.m.
Call to Order:	By Chairman Dolezal
Present at Roll Call:	Vice Chairman Chase and Bliden
Absent at Roll Call:	None
Staff Present:	Human Resources Director, Tricia Hopkins
Discussion/Review Topics:	<ol style="list-style-type: none">1. Ms. Hopkins provided information on the process of providing and obtaining signed receipts for new employee receipt of the Ethics Code and, for departing employees, an acknowledgement of the City's Post Employment Ethics Regulation. She requested the Commission's assistance in preparing a "plain English" version of the Ethics Code in the form of a presentation or brochure for use in employee training. Mr. Dolezal supported her request and agreed to provide a draft document within approximately 3 weeks.2. The status of the two Ethics Commission vacancies was discussed. Action is pending in the Mayor's Office.3. Harbormaster and confidential advisory opinion requests were briefly discussed.4. There was inadequate time to review 2016 Financial Disclosure statements.
Adjourned/Time:	Upon a motion duly made, seconded and adopted, the Commission's meeting was adjourned at 6:35 p.m.